



**CWBSolutions**  
**Upcoming QuickBooks Classes**

<b>Date</b>	<b>Class</b>	<b>Level</b>	<b>Description</b>
12/7/11	Getting Started with QuickBooks Learn From the Experts	Beginner	New company setup, software navigation, customers & vendor setup, customer payments, pay bills, deposits, bank reconciliation
01/11/12	Inventory & Beyond	Advanced	Inventory Setup & tracking, Create multiple inv sites in QB, Serial & lot # tracking, Assemblies, FIFO costing method
1/25/12	Payroll from A to Z	Intermediate	Properly setting up Payroll Items, setup employees, time tracking, pay employees, pay tax liabilities
02/08/12	Getting Started with QuickBooks Learn From the Experts	Beginner	New company setup, software navigation, customers & vendor setup, customer payments, pay bills, deposits, bank reconciliation
2/22/12	Tracking Sales Tax in QuickBooks	Intermediate	Set up, adjust, pay and report sales taxes in QB
03/07/12	Getting Started with QuickBooks Learn From the Experts	Beginner	New company setup, software navigation, customers & vendor setup, customer payments, pay bills, deposits, bank reconciliation
3/21/12	Online Banking in QuickBooks	Intermediate	Using QB online banking to save time and streamline data entry, learn vendor and customer naming techniques.
05/09/12	Getting Started with QuickBooks Learn From the Experts	Beginner	New company setup, software navigation, customers & vendor setup, customer payments, pay bills, deposits, bank reconciliation
5/16/12	QuickBooks in the Cloud & Other Mobile Solutions	Intermediate	Showcase var online options for QB files anytime anywhere access, Syncing data created online or on mobile devices with your QB file, taking credit card payments in the field
06/13/12	Getting Started with QuickBooks Learn From the Experts	Beginner	New company setup, software navigation, customers & vendor setup, customer payments, pay bills, deposits, bank reconciliation

(Please check the RESOURCES page on our website for any additional classes or schedule changes)

**All Classes will be held on Wednesdays – Seating is Limited**

**Where:** CWB Office

**Cost:** \$75 per person

**Time:** 9:00 am – 11:00 am

**RSVP to:** [quickbooks@cannonwrightblount.com](mailto:quickbooks@cannonwrightblount.com)

**Who:** Seats reserved on first come  
First served basis

**RSVP deadline:** Friday before each class date

*Attendees may bring their laptops with their QuickBooks files, as specific questions will be addressed as time is permitting.*